



# Streamline Cancellation

## What is it?

If you are a member of an Aetna medical, dental or pharmacy plan, Streamline/Aetna AutoDebit is a way for you to have your Health Care Flexible Spending Account claims paid without filling out a claim form. Your employer has automatically enrolled you in the Streamline/Aetna AutoDebit option if you have signed up for a Health Care Flexible Spending Account. See below for instructions if you choose to cancel the Streamline/Aetna AutoDebit option.

## How does it work?

If you enrolled in an Aetna Health Care Spending Account (HCSA) the provider will initiate the claim payment process with Aetna. Our medical system will interface with our spending account system, and automatically process the copay/out-of-pocket expenses. If you go to an out-of-network provider, and in accordance with the medical plan need to file a claim to be reimbursed for the medical expenses, you do not need to file for the spending account claim. Whatever is not covered by Aetna's medical or dental plans will automatically roll over to the spending account. The medical and dental will automatically roll via Streamline. Pharmacy claims will be processed via Aetna AutoDebit. If you go to a participating pharmacy Aetna AutoDebit processes the pharmacy copay instantly through our real-time interface...available 24 hours a day, seven days a week. You do not have to complete a separate claim form unless you have an expense that is not processed through these plans. Additionally, there is no need to send copay receipts for submission.

## When would I NOT select this feature?

Because the Streamline feature operates automatically, you **should not** elect the Streamline feature if all or a portion of the medical expenses you submit to your medical plan would not be eligible for submission to your HCSA. There are two circumstances where this can happen:

- You or your dependents have coverage under another health plan with coordination of benefits. In accordance with IRS guidelines, the HCSA must be the last plan to pay.
- You are covering a domestic partner under your medical plan who is not your dependent for federal income tax purposes. The medical expenses of the domestic partner who is not your tax qualified dependent are not eligible for reimbursement under the HCSA.

## How do I cancel Streamline /Aetna AutoDebit if I have a coordination of benefits?

If you signed up for a Health Care Spending Account and determine that Streamline/Aetna AutoDebit will not work for you, you need to cancel the Streamline/Aetna AutoDebit election. Complete this form and return to Aetna at the address listed on the bottom of the form.

Name (Last, First, Middle Initial)	Social Security Number - -
Employer Name <b>BP Corporation North America Inc.</b>	Control Number <b>888997</b>

## Please read, sign and date the following section to cancel the Streamline / Aetna AutoDebit option.

By my signature below, I hereby request that Aetna cancel my enrollment in the Streamline/Aetna AutoDebit option. I understand that all claims that I incur will have to be submitted manually.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return completed form to: Attn: FSA Streamline  
Aetna Life Insurance Company  
151 Farmington Avenue  
Hartford, CT 06156-1303**